



## One-Page Service Sheet

Source-verified factual research briefs for insolvency, recovery, and dispute professionals.

IRIS produces written, citation-backed factual briefs drawn from public and lawfully accessible sources. Each brief is built to sit on a professional file: dated, sourced, and precise. Instructing professionals use IRIS to establish a verified factual record before committing time, fees, or further steps on a matter.

### Where IRIS helps

- New insolvency appointments where the first 24 to 48 hours need a clean public-record orientation on the entity, related parties and appointment sequence.
- SME and SBR matters with multiple related entities, name changes or common officeholders that take internal staff hours to untangle.
- Adviser-referred matters where the first question is simply what the public record shows about a counterparty or target.
- Disputes and recovery reviews where a clean dated chronology and sourced filings list save internal drafting time.

### What a brief can include

- Verified entity and principal identification.
- Corporate status, structure and known names.
- External administration sequence and appointment dates.
- Public litigation status, recorded procedurally.
- Material public filings of relevance to the scope question.
- Dated event timeline.
- Source register with retrieval dates and confidence notes.
- Scope gaps and next-source checklist for any paid or non-public follow-up.

### Services

#### Initial Triage Memo | \$950 + GST | 48 hours

A concise written brief answering one defined factual question. Verified entity and principal identification, corporate status and structure, public litigation and external administration record, material public filings, and a full source register with retrieval dates. Typical length 4 to 7 pages.

#### Rapid Triage Memo | \$1,450 + GST | 24 business hours

For time-critical matters. Identical scope to the Initial Triage Memo: one defined factual question, written, source-backed, no legal conclusions. Priority turnaround in 24 business hours from scope confirmation and cleared payment.

#### Full Public Record Brief | \$2,800 + GST | 5 business days

A comprehensive public-record dossier for matters moving toward action. Extended corporate mapping and related-entity trails, full external administration history, public litigation record recorded procedurally, regulatory and disciplinary record where applicable, publicly available registered-interest references, dated event timeline, cross-referenced source register, and a scope gaps and next-source checklist. Typical length 15 to 25 pages.

Full Public Record Brief: 72-hour rush available on request, quoted in writing per matter.

### What makes it useful

- Every factual claim is tied to a numbered source with retrieval date and confidence note.
- Where the public record is silent, partial or inconsistent, the brief records that on its face rather than guessing.
- Briefs are written first and fixed-fee, so a practitioner can decide whether to commit further time before any paid registry or investigative work begins.
- Third-party search and registry fees are passed through at cost within an agreed disbursement cap.

*IRIS provides factual research and public-record evidence collation for qualified professionals. Briefs are not legal advice, are not a legal opinion, and contain no recommendation as to how the law applies to the facts. Findings are limited to public and lawfully accessible sources at the date of retrieval; absence of a record is not proof of absence.*